

DRAFT

TOWN OF TURTLE CEMETERY COMMITTEE MEETING MINUTES OF JUNE 2, 2010

1. **Meeting called to order** by Chairman Jean Swanson – 6:55 pm
2. **Members present**: Ralph Carlson, Ethel Maxworthy, Supervisor Tim Kopp, Jean Swanson, Don Jones, Chuck Wollslair. Absent Sexton Mike Birkholz. No citizens present.
3. **Agenda** – Motion made to approve June agenda by Tim Kopp, seconded by Chuck Wollslair. Motion carried by members present.
4. **Minutes** – Last meeting, May 2010 minutes were read by members and motion made to accept minutes by Tim Kopp, seconded by Ethel Maxworthy and approved by all members present.
5. **Financial Report** – Presented the financial report for May. Motion for approval made by Don Jones, seconded by Chuck Wollslair. Approval by all members present.
6. **Sexton Report** – Mike Birkholz absent and no representative from Highway Dept.
7. **Board Question & Answer** – Blacktopping in Turtleville is completed and ready for shouldering. This improved the appearance and makes visitors access easier. Supervisor Tim Kopp raised a question as to insurance placed on the cemeteries. He will contact the office personnel and return with appropriate information for committee in August.
8. **Citizens Request/Questions** – No citizen input.
9. **OLD BUSINESS**:
 - a) **Monument Fees**: Letters were written to 12 local businesses to remind them of fees due, and pricing for 2010. Complete.
 - b) **Signage**: Tabled until the August Meeting.
 - c) **Paving Turtleville**: Completed and job well done. Shouldering will be done by the Highway Dept. Letters of appreciation will be written to W.N. Yoss Excavating & Rock Road. Committee would like a contract “completion” letter signed by all parties involved.
10. **NEW BUSINESS**:
 - a) **Donation/Memorial Form**: An individual, at the April Board Meeting, requested that a form be made up for those who would like to give money for memorials or donation. The form would need to include information as to their wishes for use and any names for memorials. This form will be put into the records of the Clerk, copies going to Cemetery Committee, and a copy given to the person who donated monies. Jean Swanson will make a draft and bring back to committee for review and/or approval. Also we had some discussion as to whether or not there are any memorial markers on existing stones that do not have any actual bodies buried. This will need to have input of Sexton. Tabled until August meeting. (ref. Juno marker)
 - b) **Restoration Persons**: Tabled until August meeting

- 11 **Next Meeting Date** was set for August 4, 2010 at 7:00 p.m.
12. **Adjournment -** Motion made to adjourn meeting at 7:47 p.m. by Don Jones
 seconded by Chuck Wollslair. Passed by all members present

Submitted by

Jean Swanson, Chairperson
Don Jones, Secretary